

MINUTES OF THE EIGHTH MEETING
TRAINING SELECTION BOARD
Room 819, 1000 Glebe

14 July 1965

PRESENT: Matthew Baird, Chairman
Emmett Echols



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1. The meeting opened at 1400 hours, with briefings by [REDACTED] the 1964 recipients of National Institute of Public Affairs (NIPA) Career Education Awards. Both individuals agreed that the year spent at Harvard and Princeton were highlights of their careers in the Agency and strongly recommended that the Agency continue to send employees to the program. When asked for specific recommendations to help the Board select future NIPA Fellows, Messrs. [REDACTED] and [REDACTED] suggested that future selectees have a) prior graduate work, b) some working knowledge of inter-agency problems, and c) experience in management. They should also be overt employees so they can represent the Agency in both formal discussions and social situations, and should be at least at the grade GS-12 level to avoid financial difficulty during the year. [REDACTED] reported that he had no administrative problems regarding leave, pay, travel, etc., and experienced no difficulties in locating good schools for his children at Princeton. [REDACTED] on the other hand, reported a slight mix up in submission of leave slips, but otherwise, everything went smoothly from an administrative standpoint. He noted that the public schooling in Cambridge, Massachusetts seemed to be inferior to the public schools in Fairfax, Virginia and recommended that future NIPA selectees attending Harvard consider the possibility of sending their children to the local parochial school.

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After [REDACTED] completed their briefings, the Chairman presented them with framed certificates officially citing them as National Institute Public Affairs Fellows. The two guests then left the meeting.

2. The Minutes of the Seventh Meeting were approved with the following comments:

a. Re 3c. of the Minutes of the Seventh Meeting: The Chairman informed the Board that management training is no longer a prerequisite for attendance in the Midcareer Executive Development Course. It is recommended that a management course be taken before attending the MEDC, but such a course is not mandatory.

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b. [REDACTED] suggested that the Board consider making exceptions, where warranted, to allow individuals who have had less than three years in the Agency to attend the MEDC. The Chairman agreed, but stated that a good case would have to be made for the exception.

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3. Approval of Candidate for the Imperial Defence College. [REDACTED] ONE, was unanimously approved by the Board for nomination to the Imperial Defence College beginning in January 1966.

4. New Business

a. The Chairman stated that he was pleased to report that Admiral Raborn had received a letter from Vice Admiral Fitzhugh Lee in which [REDACTED] of the Office of Communications was commended for his outstanding performance at the National War College.

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b. The Executive Secretary reported that changes have recently been made in the curriculum of the Fort Belvoir Army Management Course -- the emphasis is now on managing an Army installation. The program has been revised, the grade level lowered, and the title changed to "The Army Installation Management Course."

c. Kings Point Seminars. The Chairman said that suddenly the Kings Point Seminars had become very popular. He mentioned that when the Kings Point program was first started the Agency had been one of its strong supporters. We now have more requests for training from Agency training offices than Kings Point will accommodate. We asked for 14 spaces but Kings Point gave us only ten.

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d. Special Course for Senior Officer School Candidates. The Executive Secretary announced that the special course for the senior officers attending the 1965-66 sessions of the senior defense colleges and other senior schools would begin on 19 July 1965. The Chairman emphasized the importance of the briefing concerning "what to say about CIA" and referred to some of [REDACTED] remarks earlier in the afternoon of how helpful that briefing had been to him.

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e. DIA Advanced Intelligence Course. The Executive Secretary advised the Board that the next running of the course would begin on 7 September. [REDACTED] noted that as a result of [REDACTED] report following his attendance of the course, considerable interest had been expressed throughout the DDI.

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5. The meeting adjourned at 1530 hours.

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[REDACTED]

Executive Secretary

ADDENDUM:

The committees of the Training Selection Board for the Brookings Institution Conferences for Federal Scientists and General Administrators selected, on 22 July and 27 July, respectively, the following individuals for the conference dates indicated:

Federal Scientists Conferences

General Administrators Conferences

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17 - 22 October 1965:

31 October - 12 November 1965:

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[REDACTED]

[REDACTED]

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